

# *The* **GLYN** *Clydebank*

EST.1987

## Celebration Package

Included in your Package;

White Linen Table Cloths

Plates with Serviettes

Full Use of Grounds for Photographs

Bar until 12 Midnight



**Come and Celebrate with Us**

**Room Hire £500.00**

Only applies to a Friday or Saturday from April to September

## Finger Buffet

All served with a selection of sandwiches and crisps

Then choose 6 items below:

£17.95pp (Minimum of 50)

Mini Yorkshire Puddings	Selection of Quiche
Corned Beef Pasties	Feta, Olive & Tomato Skewers
Marinated Chicken Legs	Potato Wedges and Dips
Sausage Rolls	Falafel Bites (VG)
Chicken Satay	Vegetable Spring Rolls (VG)
Cheese and Tomato Pizza	Vegetable Skewers (VG)
Cocktail Sausages	Duck Spring Rolls

## Hog Roast

(Minimum of 100 guests)

### **Menu 1 - £24.95**

Succulent roasted Whole Hog roast shredded in a Fresh Flour Bap  
Served with Sage & Onion Stuffing, Apple Sauce, Mixed Leaf  
Salad, Onions, Cucumber & Tomato

### **Menu 2 - £29.95**

Menu 1 with Coleslaw, Rice Salad & Potato Salad

### **Menu 3 - £32.95**

Menu 1 & 2 with Hot New Potatoes or Wedges, Corn on the  
Cob & Pasta Salad

## Optional Extras

Additional Buffet Items £1.95pp

Buffet Cake Selection £4.95pp

*Spiced Carrot, Coffee, Blueberry & White Chocolate, Raspberry & Vanilla*

Arrival drink - £3.90pp

*Sparkling Wine/Bucks Fizz/Bottled Beer*

Resident DJ with Sound System and Disco Lighting for £300.00

Candy Cart Hire (not including sweets or bags) £50.00

## Finishing Touches

Chair Cover with Bow £2.50

White LED Starlit Dancefloor £495.00

## TERMS & CONDITIONS

### Payments

- A deposit of £250 is required to secure a booking.
- Final balance must be paid 4 weeks prior to your event

### Cancellations

- In the event of a cancellation the following fees will apply.

More than 6 months – 50% of your deposit

Less than 6 months – 100% of your deposit

Less than 4 weeks – Total cost of event

### Venue Decoration

- All decorations must be approved by your event planner. Any exceptions, i.e setup day before must be approved prior to the celebrations. Please note that all decorations/personal belongings must be collected from the venue by 10.30am the following day.
- Candles and tea-lights are allowed provided that the flame is set below the rim of the holder. Please check with your wedding planner if you are uncertain of any restrictions.
- We will happily store your items for you prior to your celebration and will look after them with due care and attention but please note that all belongings are left at your own risk and we cannot be held responsible for any damages.
- Due to the restriction of storage areas at the hotel, we are unable to store large decorations at the venue unless approved by your events planner prior to the event.

### Entertainment

- Our resident DJ can be provided for your event. Details of the DJ can be given to you on request.
- Live amplified music is permitted in the venue with prior agreement.
- Acoustic acts, bands and wedding singers are allowed in the venue but must be approved by your event planner prior to the date.

### Catering

- All food and drinks items must be purchased through The Glyn Clydach. Any exceptions must be discussed and approved by your event planner prior to the event. We do not allow outside caterers under any circumstances. Permitted food items include: Celebration Cake, Candy Carts, Chocolate fountains (by a vendor only)
- A waiver form must be signed for any leftover food removed from the site.
- Any food item left on premises (ie left over cake) will be discarded after 48 hours.

### Drink & Drug Policy

- All drinks must be purchased on site, we do not permit corkage.
- We reserve the right to ask those that look under the age of 21 years old to present acceptable identification. We reserve the right to refuse the sale of alcohol to anyone that appears drunk/does not present sufficient ID/is becoming aggressive

- We have the right to confiscate drinks from guests found bringing their own alcohol onto the premises. Anyone found to deliberately ignore this rule will be asked to leave.
- Any person found either possessing, using or distributing any type of drug will be banned from the premises and reported to the police.

### Other Services

Entertainment such as casinos, magicians and photo booths require permission.

If anything is required for them to operate their services, such as electricity and/or tables, please inform your event planner prior to the event. Any other services that you wish to use such as bouncy castles must be agreed in advance and the correct Health & Safety/insurance regulations must be complied with and forwarded to us prior to the event. Please speak to us direct for the regulations which may apply to your entertainment.

Toiletry baskets are permitted but must not contain chewing gum, paracetamol or any other medication.

### Accommodation

Hotel bedrooms can be booked for the night of your event only. Accommodation cannot be offered the night before until at least 12 weeks before your event. Early check-in can be arranged prior to the day with your event planner subject to availability.

A £30 deposit is required to secure the booking.

Rooms must be paid in full 2 weeks prior and guests are not permitted to add charges to their room.

Any room cancellations are subject to the following;

- More than one month prior to arrival - Full refund of any deposits held
- Less than one month prior to arrival - Deposit to be held for a future visit
- Less than 48 hours prior to arrival – Payment is non-refundable.

Check in is from 2.00pm and check-out by 10.30am.

If a guest or member of your party behaves in a way that causes or is likely to cause distress, upset or danger to a third party or to a hotel guest and/or guest's property, we are entitled, without prior notice to curtail the stay and request that the person(s) concerned leave the hotel. No refunds or travel arrangements will be made and we will not pay any expenses or costs incurred of such curtailment.

### Damage

By making a booking you are accepting responsibility for any damage or loss caused by yourself or a member of your party and payment for such damage will be required.